

# Did You Know?

In adult protective services cases, after the assessment is approved by the FSOS, the SSW sends the alleged perpetrator a DPP-247 Adult Protective Services Unsubstantiated Investigation Notification -or a DPP- 248 Adult Protective Services Substantiated Investigation Notification- within ten (10) working days when the alleged perpetrator is:

- An employee of an adult care provider;
- A volunteer of an adult care provider;
- A privately compensated caregiver; or
- A waiver compensated caregiver.

Only individuals who are eligible for placement on the caregiver misconduct registry should receive the DPP 247 or DPP 248.

By law, staff shall send notice of the finding by certified mail to the perpetrator's last known address. Staff should make every effort to locate the last known address. This applies even if the adult has moved or is deceased.

The SSW also sends a copy of the DPP-248 to the:

Office of the Ombudsman  
Quality Advancement Branch  
275 East Main Street, 2E-O  
Frankfort, KY 40621  
[APS.Appeals@ky.gov](mailto:APS.Appeals@ky.gov)

If you have questions, please contact the:  
Adult Protection Branch  
(502) 564-7043.

